
DIRECTOR OF MIDDLE SCHOOL MINISTRY

WAYZATA COMMUNITY CHURCH

POSITION DESCRIPTION (FULL TIME)

POSITION SUMMARY

The DIRECTOR OF MIDDLE SCHOOL MINISTRY is a full-time, exempt position, responsible for developing, implementing and participating in faith-based experiences for sixth through eighth grade students and their families. The Director also builds relationships with middle school parents and other lay leaders and volunteers to achieve ministry goals. The Director works closely with the Directors of High School, Children, Early Childhood, Camp and Special Needs Ministries (Family Ministry Team “FMT”).

The Director will invite students into a relationship with Jesus through weekly programming, specials events, and mission experiences. As a teacher, minister and friend, this faith leader will build a relational ministry that encourages, inspires, and nurtures young people and their families in Christian faith and equips them to live out their faith in daily life.

Key Responsibilities

Ministry Development

- Create engaging experiences for Middle Schoolers that align with the broader mission of WCC and integrate with the FMT programs.
- Establish annual goals for the Middle School Ministry in alignment with WCC organization wide goals.
- Create and implement Sunday morning fellowship opportunities.
- Create and implement Wednesday evening programming.
- Develop, plan, and implement regular Mission and Outreach opportunities for middle school students and adult leaders/volunteers.
- Participate and engage in middle school sessions of WCC’s Summer Camp, summer mission trip experiences and other off-site activities during the school year and summer.
- Engage in pastoral care and serve as a conduit to professional services to support students and families in time of need.
- Establish and maintain ongoing meaningful relationships with our middle school students inside and outside of the church.
- Create a welcoming environment that encourages reaching out to non-WCC middle school students and engage in outreach efforts to attract non-WCC middle school students into the program.
- Build and foster relationships with middle school parents.

- Continue to learn and grow as a ministry leader through trainings, conferences and by connection with other area ministry leaders.

Communication

- Oversee and provide timely and informative communication and support to parents of middle school students, WCC staff and the wider church regarding middle school programs and offerings.
- Maintain ongoing communication vehicles for middle school students, parents, and volunteers, including using digital tools and social media and WCC's publications.
- Direct and manage the annual Middle School Ministry budget.
- Direct all aspects of communication with our student population providing ongoing leadership that ensures an accessible and expansive presence on a variety of social media platforms.
- Coordinate and direct appropriate communication with volunteer adult leaders and Middle School Ministry Board to ensure students and families are engaged and connected to all aspects of WCC's middle school ministry.

Equipping

- Recruit, train, and mentor volunteer leaders.
- Create and lead ongoing leadership development for volunteer adult leaders focusing on both relational ministry concepts and faith formation.
- Cultivate and develop student leadership opportunities and training.
- Establish and implement, in conjunction with members of the Family Ministry Team and the Minister of Congregational Life and Mission, offerings to expand and enlarge adult engagement with middle school students in all aspects of faith development.
- Participate in and provide leadership to the Middle School Ministry Board.

Organizational Relationships

- Reports to Family Ministry Lead
- Member of the Family Ministry Team
- Staff liaison, Middle School Ministry Board
- Attends WCC Full Staff meetings

Experience and Education

Required:

- A faith anchored life and willingness to embrace and support the relational ministry model of Wayzata Community Church.
- Commitment to life-long discipleship in self and in the lives of others
- Comfort with WCC's mission of inclusion and celebration of its diversity of faith philosophies

- Bachelor of Arts or Science degree
- 2 or more years' experience or a post-graduate degree in youth ministry or related fields such as education or counseling
- Strong verbal and written communication skills
- Proven expertise with technology and social media
- Ability to stand, stoop, kneel, crouch, walk, reach, use hands/fingers (dexterity) and lift up to 40 pounds to reach middle school students where they are.

Preferred:

- Youth Ministry degree and/or Masters of Divinity
- Camp Ministry experience